



OFFICE OF PROCUREMENT SERVICES
315 WEST MAIN STREET, SUITE 441
PO BOX 7800
TAVARES FL 32778-7800

PHONE: (352) 343-9839
FAX: 352) 343-9473

ADDENDUM NO. 1
March 29, 2016

RFP 16-0616
Professional Geologic and Hydrogeologic Services

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum within the proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum does not change the date for receipt of bids or proposals.

Questions concerning this RFP are due April 6, 2016. The purpose of this addendum is to provide answers to the questions received to date.

Question 1: Can you please let us know who the current incumbents are for RFP 16-0616 Professional Geologic and Hydrogeologic Services?

Answer 1: There is currently one contract, 12-0022, with Andreyev Engineering, Inc., which expires 7/26/2016.

You can view the current contract at:

http://www.lakecountyfl.gov/departments/fiscal_and_administrative_services/procurement_services/term_and_supply.aspx,

and the previous RFP and information at:

http://www.lakecountyfl.gov/departments/fiscal_and_administrative_services/procurement_services/bid_details.aspx?bid_number=12-0022.

Question 2: Section 4 - Pricing Section identifies specific staff positions. Can we substitute an Environmental Scientist for a Staff Geologist?

Answer 2: For the Staff Geologist, I would enter "N/A" on that line, for "not available", then add the Environmental Scientist, and the rate per hour, under "Other" where provided on the pricing form. As long as your firm can provide all the requested services, using your available staff members and/or any subconsultants, your proposal will be considered.

Question 3: Could you please provide the RFP forms and attachments in Word format?

Answer 3: The Attachments have been posted to the website as separate documents in Word format per this request. The forms' content may not be altered. Section 4, which includes the pricing form and signature page, have not been posted and need to be completed within the document in blue ink.

Question 4: Could you please clarify the intended order for submittals. The RFP indicates that Tab A should include the entire RFP with applicable sections completed. However, Tabs B, C, D, and E all contain components included in the RFP. Should they be included twice – under Tab A and under the separately indicated Tab?

Answer 4: To clarify this issue, include the complete RFP (with applicable areas completed – vendor ID on page 1, Section 4) under Tab A of the proposal minus the Attachments. Submit Attachment 1 under Tab B; Attachment 2 under Tab C; and Attachment 3 under Tab D. Include acknowledged Addenda forms under Tab E.

Acknowledgement of receipt of Addendum:

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____